



Date:

- Please provide us with all the described materials and/or certifications of their authenticity. (In case you do not have them, attach registration number, telephone or any other data that may allow us to confirm such authenticity).
- This résumé shall be completed to **A.I.U** 's full satisfaction.
- Each of entries in the retrospective and current sections require the attachment of authentication documents.
- If needed, add additional sheets and indicate what section they belong to.
- Please attach only PHOTOCOPIES of your documents and keep the originals.
- Current information covers the last six months.
- The prospective information should include the rest of your expected life.

PROSPECTIVE ORGANIZATIONS	DATE	
	MONTH	YEAR

CURRENT ORGANIZATIONS	DATE		X	LEVEL
	MONTH	YEAR		

[illegible]

INSTRUCTIONS

ACADEMIC



ACADEMIC

[illegible][illegible][illegible]

3. - EMPLOYMENT

WORK EXPERIENCE

PROSPECTIVE				
#	MONTH	MONTHS	COMPANY NAME	JOB POSITION
	YEAR		POSITION IN COMPANY	ACHIEVEMENTS IN POSITION
1				
2				
3				

CURRENT					X
#	MONTH	MONTHS	COMPANY NAME	JOB POSITION	
	YEAR		POSITION IN COMPANY	ACHIEVEMENTS IN POSITION	
1					
2					
3					
4					
5					

RETROSPECTIVE					X
#	MONTH	MONTHS	COMPANY NAME	JOB POSITION	
	YEAR		POSITION IN COMPANY	ACHIEVEMENTS IN POSITION	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

4. - TRAINING COURSES, SEMINARS, ETC. (AT WORK)

WORK EXPERIENCE

#	INITIAL DATE		PROSPECTIVE	
	MONTH	HOURS	SPONSOR	POSITION DESCRIPTION
	YEAR			ACHIEVEMENTS TOWARDS PROGRAM
1				
2				
3				

#	INITIAL DATE		CURRENT		X
	MONTH	HOURS	SPONSOR	POSITION DESCRIPTION	
	YEAR			ACHIEVEMENTS TOWARDS PROGRAM	
1					
2					
3					
4					

#	INITIAL DATE		RETROSPECTIVE		X
	MONTH	HOURS	SPONSOR	POSITION DESCRIPTION	
	YEAR			ACHIEVEMENTS TOWARDS PROGRAM	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

5. - ARTISTIC UNDERTAKINGS

Master

#	PROSPECTIVE						
	INITIAL DATE		HOURS	DESCRIBE WORKS YOU PARTICIPATED IN	ACHIEVEMENTS	PRODUCERS/DIRECTORS	PRIZES
	MONTH	YEAR					
1							
2							
3							
4							
5							
6							
7							
8							

#	CURRENT							X
	INITIAL DATE		HOURS	DESCRIBE WORKS YOU PARTICIPATED IN	ACHIEVEMENTS	PRODUCERS/DIRECTORS	PRIZES	
	MONTH	YEAR						
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

#	RETROSPECTIVE							X
	INITIAL DATE		HOURS	DESCRIBE WORKS YOU PARTICIPATED IN	ACHIEVEMENTS	PRODUCERS/DIRECTORS	PRIZES	
	MONTH	YEAR						
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
12								
13								
14								
15								
16								

EXPERIENTIAL

6. PROFESSIONAL EXPERIENCE IN TEACHING

PROSPECTIVE ORGANIZATIONS					
#	COURSE, SUBJECT, ETC.	HOURS	DATE		PLEASURES / ACHIEVEMENTS
			FROM	TO	
1					
2					
3					
4					
5					
6					
7					

CURRENT ORGANIZATIONS						X
#	COURSE, SUBJECT, ETC.	HOURS	DATE		PLEASURES / ACHIEVEMENTS	
			FROM	TO		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

RETROSPECTIVE ORGANIZATIONS						X
#	COURSE, SUBJECT, ETC.	HOURS	DATE		PLEASURES / ACHIEVEMENTS	
			FROM	TO		
1						
2						
3						
4						
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6						
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19						
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EXPERIENTIAL



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7.- LANGUAGES

IDENTIFY LEVEL
WITH APPLICABLE KEY:

G = GOOD
F = FAIR
P = POOR

EXPERIENTIAL

RETROSPECTIVE

#	LANGUAGE	READ	SPEAK	WRITE	CIRCUMSTANCES OF USE
1					
2					
3					

CURRENT

#	LANGUAGE	READ	SPEAK	WRITE	CIRCUMSTANCES OF USE	X
1						
2						
3						
4						

RETROSPECTIVE

#	LANGUAGE	READ	SPEAK	WRITE	CIRCUMSTANCES OF USE	X
1						
2						
3						
4						
5						



Master

8. CONFERENCE PARTICIPATION: PANEL / LECTURER

PROSPECTIVE

#	EVENT	YEAR	ROLE IN EVENT	HOURS
1				
2				
3				
4				
5				
6				
7				
8				
9				

CURRENT

#	EVENT	YEAR	ROLE IN EVENT	HOURS	x
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

RETROSPECTIVE

#	EVENT	YEAR	ROLE IN EVENT	HOURS	x
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					

EXPERIENTIAL



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9. GENERAL LEARNING

PROSPECTIVE

#	DESCRIBE ANY LEARNING EXPERIENCES UNRELATED TO YOUR WORK AND WHICH YOU BELIEVE MERIT A COLLEGE CREDIT
1	
2	
3	
4	
5	

CURRENT

#	DESCRIBE ANY LEARNING EXPERIENCES UNRELATED TO YOUR WORK AND WHICH YOU BELIEVE MERIT A COLLEGE CREDIT	X
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

RETROSPECTIVE

#	DESCRIBE ANY LEARNING EXPERIENCES UNRELATED TO YOUR WORK AND WHICH YOU BELIEVE MERIT A COLLEGE CREDIT	X
1		
2		
3		
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10		
11		
12		
13		
14		

EXPERIENTIAL

10. WRITTEN MATERIALS

EXPERIENTIAL

PROSPECTIVE				
#	TYPE	DATE	# PAGES	PUBLICATION
1				
2				
3				
4				
5				
6				
7				
8				
9				

CURRENT					
#	TYPE	DATE	# PAGES	PUBLICATION	X
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

RETROSPECTIVE					
#	TYPE	DATE	# PAGES	PUBLICATION	X
1					
2					
3					
4					
5					
6					
7					
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10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					

11. INDEPENDENT STUDIES / READING

PROSPECTIVE

#	AUTHOR	TITLE	PUBLISHER	YEAR
1				
2				
3				
4				
5				
6				
7				
8				
9				

CURRENT

#	AUTHOR	TITLE	PUBLISHER	YEAR	x
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

RETROSPECTIVE

#	AUTHOR	TITLE	PUBLISHER	YEAR	x
1					
2					
3					
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5					
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11					
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16					
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18					
19					
20					
21					

12. PROFESSIONAL PUBLICATIONS

EXPERIENTIAL

PROSPECTIVE		
#	PUBLICATION NAME	MOST RELEVANT ARTICLE
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

CURRENT			
#	PUBLICATION NAME	MOST RELEVANT ARTICLE	X
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

RETROSPECTIVE			
#	PUBLICATION NAME	MOST RELEVANT ARTICLE	X
1			
2			
3			
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19			
20			
21			

13. OFFICIAL / LEADER ROLE IN RELIGIOUS, POLITICAL, CIVIC, FRATERNITY ORGANIZATIONS

PROSPECTIVE

#	ORGANIZATION / POSITION	YEAR	ACTIVITY	ACHIEVEMENTS
1				
2				
3				
4				
5				
6				
7				
8				
9				

CURRENT

#	ORGANIZATION / POSITION	YEAR	ACTIVITY	ACHIEVEMENTS	x
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

RETROSPECTIVE

#	ORGANIZATION / POSITION	YEAR	ACTIVITY	ACHIEVEMENTS	x
1					
2					
3					
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19					
20					
21					

14. SPECIALIZED ACTIVITIES AND PERSONAL ACHIEVEMENTS

MEMBERSHIPS IN TRADE OR PROFESSIONAL ASSOCIATIONS

PROSPECTIVE					
#	ORGANIZATION NAME	POSITION	YEAR	ACTIVITY	ACHIEVEMENTS
1					
2					
3					
4					
5					
6					
7					
8					
9					

CURRENT						
#	ORGANIZATION NAME	POSITION	YEAR	ACTIVITY	ACHIEVEMENTS	x
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

RETROSPECTIVE						
#	ORGANIZATION NAME	POSITION	YEAR	ACTIVITY	ACHIEVEMENTS	x
1						
2						
3						
4						
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13						
14						
15						
16						
17						
18						
19						
20						
21						

15. TRAVELS

PROSPECTIVE

#	FOREIGN COUNTRIES VISITED FOR ONE MONTH OR MORE	MONTHS	TRIP REASON	RESULTS
1				
2				
3				
4				
5				
6				
7				
8				
9				

CURRENT

#	FOREIGN COUNTRIES VISITED FOR ONE MONTH OR MORE	MONTHS	TRIP REASON	RESULTS	x
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

RETROSPECTIVE

#	FOREIGN COUNTRIES VISITED FOR ONE MONTH OR MORE	MONTHS	TRIP REASON	RESULTS	x
1					
2					
3					
4					
5					
6					
7					
8					
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12					
13					
14					
15					
16					
17					
18					
19					
20					
21					



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16. LICENSES

PROSPECTIVE

PROFESSIONAL LICENSES

#	
1	
2	
3	

ACTUAL

PROFESSIONAL LICENSES

x

#		
1		
2		
3		
4		
5		

RETROSPECTIVE

PROFESSIONAL LICENSES

x

#		
1		
2		
3		
4		
5		
6		
7		

EXPERIENTIAL

17. MILITARY SERVICE

PROSPECTIVE

#	ACTIVE / RESERVE MILITARY SERVICE
1	
2	

ACTUAL

#	ACTIVE / RESERVE MILITARY SERVICE	x
1		
2		
3		

RETROSPECTIVE

#	ACTIVE / RESERVE MILITARY SERVICE	x
1		
2		
3		
4		

18. COMMENTS

PROSPECTIVE

#	NOTES, COMMENTS & MISCELLANEOUS INFORMATION
1	
2	

CURRENT

#	NOTES, COMMENTS & MISCELLANEOUS INFORMATION	x
1		
2		
3		

RETROSPECTIVE

#	NOTES, COMMENTS & MISCELLANEOUS INFORMATION	x
1		
2		
3		
4		